

1 SELECT      2 CONFIRM      3 FINISH

**Credit Courses**

Select a term then select Continue.

	TERM	CAREER	INSTITUTION
<input type="checkbox"/>	Fall 2020	Undergraduate	Concordia University
<input type="checkbox"/>	Fall/Winter 2020-21	Undergraduate	Concordia University
<input type="checkbox"/>	Winter 2021	Undergraduate	Concordia University

In this section

Search

Enroll

- My Class Schedule
- Add
- Drop
- Swap
- Enrollment and Term Information

My Academics

My Questionnaires

Figure 1. Choose term to add a course

1 SELECT      2 CONFIRM      3 FINISH

**Add to Cart**

Enter Class Number

**Find Classes**

Class Search

Class Schedule Builder

**Fall 2020 Course Cart** 0

Your enrollment Course Cart is empty.

In this section

Search

Enroll

- My Class Schedule
- Add
- Drop
- Swap
- Enrollment and Term Information

My Academics

My Questionnaires

Figure 2. Select one of two options to find courses and click search or enter class number

Select at least 2 search criteria. Select Search to view your search results.

Class Search

Course Career

Course Number

Course Level  200  300  400  500  600  700  800

Department or Faculty

**Option 1. Course career should be undergraduate and select a subject. If you know the subject's acronym, type it in. If not, click "Select Subject" and search the subject.**

Additional Search Criteria

Class Times   to

Days of Week  Monday  Tuesday  Wednesday  Thursday  Friday  
 Saturday  Sunday

Instructor Last Name

Course Keyword

Class Nbr

**Option 1. You can filter classes with time of class, days of week and even instructor**

Locations: All

Instruction Modes: All

Select Course...

[Return to Student Center](#)
[View My Enrollment Course Cart](#)

## CONCORDIA CLASS SCHEDULE BUILDER

The Concordia Class Schedule Builder is a tool to assist you to generate a workable personalized class schedule with ease based on the published class schedule. **Note that the tool does not register you for any courses, as further outlined below.**

Please read the following points carefully before proceeding to Class Schedule Builder:

- Before you begin to build your schedule please ensure that you have consulted the Academic Calendar and understand the requirements for your program of study. The Class Schedule Builder does not validate whether you are eligible to take the classes that you select. It is your responsibility to ensure that you meet any requisites or other enrollment restrictions for the classes.
- Successfully generating a schedule via Class Schedule Builder does not mean you are actually registered in the classes that you have selected. **You MUST complete your registration through your Student Centre.**
- The Class Schedule Builder is NOT meant to replace academic advising or your advisement report. If you still have questions about which classes to take, you should speak to the appropriate advisor. You can find the names and contact information of your advisors on the right side of your Student Centre homepage.
- For guidance on how to use Class Schedule Builder to build your class schedule (along with a number of other activities in your Student Centre), please go to the Student Hub ([www.concordia.ca/your-sis](http://www.concordia.ca/your-sis)) and review the appropriate How-To guides.

To begin, select a term:

Fall 2020

Fall / Winter 2020-21

Winter 2021

**Option 2. Select term and follow the same approach as option 1 when selecting your courses.**

### Useful tips:

1. If you want another course to replace an enrolled course do not drop your enrolled course. Use the swap option to switch the courses.
2. Option 2 can generate multiple schedules for you if you leave the options for the courses as try all classes. You can select whichever schedule fits your needs.